



MCASD TRANSIT SCHOLARSHIP APPLICATION

MCASD provides limited, needs-based Transit Scholarships of up-to \$200 for Title 1 San Diego Unified and San Diego County public and charter schools that visit MCASD for a Look/ Explore Tour or ArtLab Workshop. Scholarships are awarded on a first-come, first-served basis and are good towards bus or trolley costs. MCASD highly advises any school seeking Transit Scholarship to book a tour a minimum of one-month in advance. This three-part Transit Scholarship application must be submitted via fax or email within one week of booking a MCASD visit. Notification will be sent within two weeks of receipt of application.

> INSTRUCTIONS

Please complete the form in one of the following ways: 1.) type in the grey fields and print the completed form, or 2.) print the form and fill-in the fields by hand.

Name of Person Completing Application:

Date:

1. SCHOOL & TOUR INFORMATION

Name of School:

Address Street:

City: State: Zip Code:

Title 1 Status: (select one) My school is Title 1 My school is not Title 1

Teacher Name:

Teacher Phone:

Teacher Email:

Requested MCASD Tour Date & Time:

Tour Location: (select one) MCASD Downtown MCASD La Jolla

Tour Type: (select one) Look/ Explore ArtLab Workshop

Number of Students:

Grade Level/s:

Number of Teachers & Chaperones:

QUESTIONS?

Please contact the Education Department at 858 454 3541 or education@mcasd.org



2. SHORT ANSWER (to be completed by classroom teacher listed above)

In approximately 200 words, please share how a MCASD visit will support your classroom learning.

3. LETTER FROM SCHOOL ADMINISTRATOR

A school administrator, such as a Principal or Vice-Principal, must submit a short letter on official letterhead that expresses the school's financial need. This letter should be emailed with this application (a scanned letter or forwarded email is acceptable)

> SUBMITTING AN APPLICATION

Submit a completed MCASD Transit Scholarship Application and Letter from School Administrator to an email and send to education@mcasd.org with subject line "MCASD Transit Scholarship application." You will receive a confirmation of receipt within 48 hours.

- > Fax to: MCASD Education Department, 858 454 6985
- > Email as MS Word Doc or PDF to education@mcasd.org with subject line "Transit Scholarship Application." Emailed application will receive a confirmation of receipt within 48 hours.

> NOTIFICATION

Within 2 weeks of receiving your completed Transit Scholarship Application, you will be notified of your status. Successful applicants will receive instructions on how to receive reimbursement.

QUESTIONS?

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